



**TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Meeting Minutes
Economic Development Committee

Thursday, July 16, 2015 8:15 A.M.
Town Hall, Main Conference Room, 2nd Floor
55 Main Street, Westford

Attending: Tom Barry (Committee Chair), Ron Caterino, Eli Demetri, Chris Kluchman, Heather Maietta & Tom West

The meeting was called to order by Tom Barry at 8:15 A.M.

Administrative items

The minutes of the June 16, 2015 EDC meeting were approved unanimously.

Tom Barry reviewed the meeting hosted by Mass Econ on June 19, 2015 which Tom, Eli, Bill & Ron attended.

Tom Barry, Bill Nussbaum and Jodi Ross attended the opening ceremony at Logan Data, Inc.

Graniteville Village Meeting

The meeting was held at the United Methodist Church on June 2, 2015 and was attended by 25 residents. Chris took notes which Tom Barry transcribed. Follow up on several items is needed.

Cross Town Connect

Chris Kluchman reported that the next meeting of the Cross Town Connect is July 24, 2015.

12 North Main Street Task Force Update

Eli Demetri reported that the land court on the three uncontested parcels has not yet been announced.

BH&A has conducted a preliminary inspection of portions of the building's interior on July 7th and will meet with the task force and present initial results on July 22nd.

At the Strategic Planning Retreat participants were asked to fill out survey to get feedback on potential reuse options. There was no clear winner.

Subcommittee set up a RFP for site development once Town ownership has been established.

EDSAT Project

Ron reported that the date has been confirmed for September 15, 2015. He has already rescheduled the Library for that day through Matt Hanson. Barry Bluestone may not be in attendance because of a family health issue as well as his participation with the Boston 2024 Committee.

It was decided to re-send out the invitations by August 1st, and follow up reminder on September 1st. Ron Caterino will check with Jeff Hiram to see if he will be able to re-send the invitations, otherwise Heather has volunteered to fill in.

Other New Business

The Committee discussed our next step in marketing the Town to other businesses. Heather recommended that we draft a power point presentation, personalized to the prospective businesses, as well as State official in order to boost their respect for future Economic Development in Westford. Tom will list this action item on August's EDC meeting.

Minutes taken by Ron Caterino